

TAPS & MEMBERS IN DISTRESS NOTIFICATION PROCEDURE

PLEASE CALL: 313-538-6294 to advise VFW Post 345 if a member has passed away or is in distress (sick, hospitalized, nursing home, etc.) This number has voice mail capabilities and is checked daily. This is the primary number for reporting this type of information. Please notify your loved ones of this procedure. If you or your family wishes to have the VFW perform a memorial service we need to be notified early.

After leaving a voice mail message at the above phone number, **please make a second call** to either Officer of the Day George Duvall at 313 -532-7706 or Quartermaster Dan Brooks at 313-937-1464. Please leave a detailed voice message if they don't answer to include a call-back number. Either one will return your call to confirm the information and relay it to the other officers and members of the Post. It is always important to speak to someone.

This second call is a backup procedure to ensure timely processing of your call.

Failure to follow the above procedures may cause sufficient delay and could prevent timely notification of a memorial service request. At a minimum, please leave MEMBER'S NAME, POINT OF CONTACT, RETURN PHONE NUMBER (with Area Code) and NATURE OF CALL.

Email above information to: vfw345@yahoo.com